

# HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE AGENDA

**Friday 25<sup>th</sup> January 2019 at 10am in the Council Chamber, The Arc, Clowne**

Item No.	<b><u>PART A – FORMAL</u></b>	Page No.(s)
	<b><u>PART 1 OPEN ITEMS</u></b>	
1.	<b><u>Apologies for Absence</u></b>	
2.	<b><u>Urgent Items of Business</u></b>  To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972	
3.	<b><u>Declarations of Interest</u></b>  Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:  a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items  and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes of a meeting held on 30 <sup>th</sup> November 2018.	3 to 7
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	8 to 14
6.	Scrutiny Committee Work Programme 2018/19.	15 to 22
	<b><u>PART B – INFORMAL</u></b>  The formal meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.	
7.	Review Work;  Preparation for Annual Review of the Community Safety Partnership.  Review Work – Review of Authority's Perception of Young People (Final Draft).	

## **HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE**

Minutes of a Healthy, Safe, Clean and Green Communities Scrutiny Committee held in the Council Chamber, the Arc, High Street, Clowne on Friday 30<sup>th</sup> November 2018 at 1000 hours.

### **PRESENT:-**

Members:-

Councillor S. Peake in the Chair

Councillors T. Cannon, Mrs P.A. Cooper, C.R. Moesby, P. Smith and K.F. Walker.

Officers J. Wilson (Scrutiny & Elections Officer), D. Bonsor (Housing Needs Manager) (to Minute No. 0511) and A. Bluff (Governance Officer).

### **0505. APOLOGIES**

Apologies for absence were received on behalf of Councillors J.E. Bennett, J.A. Clifton and T. Munro.

### **0506. URGENT ITEMS OF BUSINESS**

There were no urgent of items to consider.

### **0507. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **0508. MINUTES – 2<sup>ND</sup> NOVEMBER 2018**

Moved by Councillor P. Smith and seconded by Councillor C.R. Moesby

**RESOLVED** that the Minutes of a Healthy, Safe, Clean & Green Scrutiny Committee meeting held on 2<sup>nd</sup> November 2018 be approved as a correct record.

### **0509. LIST OF KEY DECISIONS & ITEMS TO BE CONSIDERED IN PRIVATE**

Committee considered the List of Key Decisions and Items to be considered in private document.

A Member advised the meeting that the Facilities Management item was an exempt item and not an open item as stated on the list.

## HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

The Scrutiny & Elections Officer reminded Members that Executive reports were available for viewing on the Members Portal.

Moved by Councillor C.R. Moesby and seconded by Councillor P. Smith

**RESOLVED** that the List of Key Decisions and Items to be considered in private document be noted.

### **0510. HOMELESSNESS – UPDATE ON THE APPROACH AT BOLSOVER DISTRICT COUNCIL TO MEET THE NEW LEGISLATIVE DUTY**

Committee considered a verbal update provided by the Housing Needs Manager in relation to the Council's approach to meeting the new legislative duty with regard to homelessness.

The Homeless Reduction Act came into force in April 2018 and was a new duty to provide housing advice and prevention to all groups regardless of priority need.

Since the Homeless Reduction Act was introduced, the Council had not seen a huge increase in approaches with regard to anyone facing homelessness, however, further to a Member's query, the Housing Needs Manager noted that the roll out of Universal Credit in the District would possibly make an impact on the reasons for approaches in the future. She advised Members that Housing and Benefits Officers were working closely together, along with external support agencies, to identify existing tenants who may be facing difficulty in the future.

Bolsover Housing Officers were part of a Derbyshire Homeless Officers Group (DHOG) which met on a monthly basis. The Group all used the same IT system, 'Locata', to support with the new duty legislation. The Group was strong and had been successful in being awarded Ministry of Housing, Communities and Local Government (MHCLG) homeless bids. These grants helped to enhance the services being delivered by Housing.

There was also a new service for private Landlords; 'Call Before You Serve', to encourage landlords to work with their tenants who were struggling to pay their rent, rather than starting eviction proceedings.

Since 2002, it had been statutory for all local authorities to have a Homeless Strategy. In 2016, Bolsover decided to have a joint Strategy with North East Derbyshire District Council and Chesterfield Borough Council, titled 'the North Derbyshire Homeless Strategy 2016 to 2020'. There were four key strands to the Strategy;

- To develop a robust young person's housing pathway by delivering a range of housing solutions with our partners
- To create strong partnerships with all stakeholders to tackle homelessness for all those at risk, including those most vulnerable households
- Prevent rough sleeping across the area
- Prevent homelessness by tackling and reducing financial deprivation within our communities

## HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

The Strategy detailed how the three councils would provide effective access to a range of housing services, support and other opportunities for North Derbyshire residents affected by homelessness to help them rebuild their lives. The Strategy had been shaped by national policy, a thorough review of homelessness and homeless services in North Derbyshire and took account of stakeholder feedback and partner views.

There was also the North Derbyshire Homeless Forum which met around five times per year with all partner agencies being invited to meetings. The Forum took the lead on the action plan from the North Derbyshire Homeless Strategy to ensure that actions were being delivered and monitored. Joint training for officers was also arranged via the Forum. The Forum also provided advice to partner agencies regarding the implementation of the Homeless Reduction Act as homelessness was not just a Housing issue; it was linked to ex-offenders, mental health, drugs and alcohol – all these problems led to whether someone could sustain a successful tenancy or not.

A discussion took place regarding rough sleepers gaining access to temporary accommodation and that some were denied this if they were ex-offenders for serious crimes such as arson, drugs and violent behaviour etc. The Housing Needs Manager noted that there were some homeless people who refused to engage with Housing and partner agencies and continued to rough sleep; fortunately there were not many of these people in the District.

The Housing Needs Manager also noted that some people did not want to go directly to the Council for help and referred to some of the services in the area that the Council helped to fund;

- The Freedom Project in Bolsover, which was based at the church worked directly with people out on the streets in the Bolsover area, helping them to access private rented accommodation – they also provided meals in the church.
- Action Housing was a housing provider and a partner of the Council and provided accommodation for young people in Chesterfield with an emphasis on training by helping to get them into college.
- Newbold Court, Chesterfield, (Chesterfield Borough Council owned) placements for single people.
- The Arbor Project was for significant high risk ex-offenders and run by Action Housing, dealt with by the Multiple Agency Protection Arrangements (MAPPA) – these people needed careful monitoring until they were deemed safe to be in the community. It was critical that the Arbor Project continued.
- Derbyshire Law Centre (DLC) – Housing had provided some of the homeless prevention monies to DLC. Two homeless prevention workers from DLC worked with Bolsover Housing staff and provided advice to landlords with tenancy issues etc.
- Call Before You Serve – this was a new service across Derbyshire (as referred to previously in the meeting). The service worked with private landlords regarding issues with tenancies and other matters, for example, form filling etc. This service would be promoted to private landlords across the District via the Landlords Forum by the Joint Empty Properties Officer.

In response to a Member's query regarding direct payment of housing benefit to landlords, the Housing Needs Manager replied that the introduction of Universal Credit had now made this very difficult for tenants to arrange. There were some exceptional

## HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

circumstances, however, but these were scarce. Members requested the criteria for direct payment of housing benefit to landlords and also an update on Universal Credit roll out in the District to be provided to them at a future meeting of the Committee. The Scrutiny & Elections Officer noted that a presentation on Universal Credit could be arranged via the Member Development Working Group.

A Member queried how the Council dealt with families who were potentially being made homeless due to significant debt. The Housing Needs Manager advised Members that Housing officers would call in other agencies such as the Derbyshire Law Centre to work with the family and help set up debt repayment plans so a landlord could see that they were addressing their debt and hopefully they could stay in the home they had. If families with children were made homeless, the Council had a duty to ensure that they had accommodation, however, not necessarily a Council property. The Homeless Reduction Act put an emphasis on keeping people and families in the home they already had with a lot of support from Housing and outside agencies to keep them there. The Housing Needs Manager noted that this was not always an easy task and involved hours of work from Housing staff and outside agencies.

'Pathways' was another support agency for single people who were rough sleepers. Based in Chesterfield, it was a 'drop in' centre providing showers and meals and also support for people to gain accommodation and medical support for mental health including drugs and alcohol treatment etc.

Night shelters – this was a new service being provided by churches in Chesterfield from December 2018 through to March 2019. This was led by Derby City Mission who successfully run the night shelters in Derby. The Council provided some funding to them and also the MHCLG. There were around 15 bed spaces per night and there was a zero tolerance of bad behaviour. All the relevant agencies were aware of the service.

The Housing Needs Manager provided some statistics for approaches to the Council for homelessness in 2017/18 and from April to November 2018.

Members thanked the Housing Needs Manager for the update.

Moved by Councillor S. Peake and seconded by Councillor C.R. Moesby

**RESOLVED** that (1) the update be noted,

(2) the criteria for direct payment of housing benefit to landlords and also an update on Universal Credit roll out in the District be provided to Members at a future meeting of the Committee.

(Housing Needs Manager/Scrutiny & Elections Officer)

The Housing Needs Manager left the meeting.

### 0511. SCRUTINY COMMITTEE WORK PROGRAMME 2018/19

Committee considered their Work Programme for 2018/19.

## **HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE**

The Scrutiny & Elections Officer reminded Members of the extraordinary meeting of the Committee which would be held in February 2019.

Moved by Councillor S. Peake and seconded by Councillor C.R. Moesby  
**RESOLVED** that the Work Programme be noted.

The formal meeting concluded at 1125 hours and Members then met as a working party to continue their review work. The working party concluded at 1211 hours.



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 18<sup>th</sup> January 2019**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk). The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader  
Councillor M. Dooley  
Councillor S.W. Fritchley  
Councillor H.J. Gilmour  
Councillor D. McGregor – Deputy Leader  
Councillor B.R. Murray-Carr  
Councillor M.J. Ritchie  
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the



Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

**The dates for meetings of Executive for 2018/19 are as follows:**

2019 - 18<sup>th</sup> February  
4<sup>th</sup> March  
1<sup>st</sup> April

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Medium Term Financial Plan</b>	Executive	18 <sup>th</sup> February 2019	Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3
<b>Medium Term Financial Plan</b>	Executive	18 <sup>th</sup> February 2019	Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
<b>Land Sale – Mill Lane, Bolsover</b>	Executive	18 <sup>th</sup> February 2019	Report of Cllr J Ritchie – Portfolio Holder for Property and Commercial Services	Joint Head of Property and Commercial Services	Yes– involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Award of contract to supply UPVc external doors and windows to Council housing.</b>	Executive	4 <sup>th</sup> March 2019	Report of H.J. Gilmour – Portfolio Holder for Housing and Community Safety	Joint Head of Housing and Community Safety.	Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
<b>Award of contract to provide void cleaning to Council housing.</b>	Executive	4 <sup>th</sup> March 2019	Report of H.J. Gilmour – Portfolio Holder for Housing and Community Safety	Joint Head of Housing and Community Safety.	Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
<b>Award of contract to provide damp investigations and associated remedial work.</b>	Executive	4 <sup>th</sup> March 2019	Report of H.J. Gilmour – Portfolio Holder for Housing and Community Safety	Joint Head of Housing and Community Safety.	Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Award of contract for roofing for Council properties</b>	Executive	4 <sup>th</sup> March 2019	Report of H.J. Gilmour – Portfolio Holder for Housing and Community Safety	Joint Head of Housing and Community Safety.	Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
<b>Anti-Social Behaviour Policy</b>	Executive	4 <sup>th</sup> March 2019	Report of H.J. Gilmour – Portfolio Holder for Housing and Community Safety	Joint Head of Housing and Community Safety.	Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open

## **SCHEDULE**

### **SCHEDULE 12A**

#### **ACCESS TO INFORMATION: EXEMPT INFORMATION**

### **PART 1**

#### **DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.

2. Information which is likely to reveal the identity of an individual.
  3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
  4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
  5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
  6. Information which reveals that the authority proposes –
    - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
    - (b) To make an order or direction under any enactment.
  7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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**Bolsover District Council**

**Healthy, Safe, Clean & Green Communities Scrutiny Committee**

**25<sup>th</sup> January 2019**

<b>Scrutiny Committee Work Programme 2018/19</b>
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**Report of the Scrutiny & Elections Officer**

This report is public

**Purpose of the Report**

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2018/19.

**1 Report Details**

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2018/19 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 1.5 Members should note the meeting scheduled for 22<sup>nd</sup> March, must now be re-arranged to the 18<sup>th</sup> March, due to the planned date for Notice of Election.

**2 Conclusions and Reasons for Recommendation**

- 2.1 This report sets the formal Committee Work Programme for 2018/19 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Corporate Plan Ambitions.

- 2.3 Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.
- 2.4 Committee is required to formally approve review scopes in advance of commencing a review.

### **3 Consultation and Equality Impact**

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

### **4 Alternative Options and Reasons for Rejection**

- 4.1 There is no option to reject the report as Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

### **5 Implications**

#### **5.1 Finance and Risk Implications**

- 5.1.1 None from this report.

#### **5.2 Legal Implications including Data Protection**

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

#### **5.3 Human Resources Implications**

- 5.3.1 None from this report.

### **6 Recommendations**

- 6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 6.2 That Members note the change of date from 22<sup>nd</sup> March to 18<sup>th</sup> March.

## 7 Decision Information

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <i>BDC:      Revenue - £75,000    <input type="checkbox"/></i> <i>Capital - £150,000    <input type="checkbox"/></i> <i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000    <input type="checkbox"/></i> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>Has the relevant Portfolio Holder been informed</b>	N/A
<b>District Wards Affected</b>	All
<b>Links to Corporate Plan priorities or Policy Framework</b>	All

## 8 Document Information

Appendix No	Title
1.	Work Programme 2018/19
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Previous versions of the Committee Work Programme.	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385



**Healthy, Safe, Clean and Green Communities Scrutiny Committee**

**Work Programme 2018/19**

**Vision: To enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District**

**Corporate Aim: Supporting our Communities to be Healthier, Safer, Cleaner and Greener**

Performance Review	Policy Development	Policy/Strategy Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
<b>1<sup>st</sup> June 2018</b> <b>*1:00PM start</b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Agreement of Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Scoping of Review Work</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District –Final Draft Report</li> </ul>	Scrutiny & Elections Officer
<b>29<sup>th</sup> June 2018</b> <b>*2:00PM start</b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Licensing Act – Statement of Licensing Policy 2019-2024: Policy Review</li> </ul>	Licensing Team Leader/ Solicitor (Contentious Team Manager)
		<ul style="list-style-type: none"> <li>Gambling Act – Statement of Principles 2019-2022: Policy Review</li> </ul>	Solicitor (Contentious Team Manager)
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Review Work – Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Final Draft Report</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Training Session – Analysis/Evidence Interpretation Skills</li> </ul>	Monitoring Officer/Legal Team

Date of Meeting	Items for Agenda		Lead Officer
<b>27<sup>th</sup> July 2018</b> <b>*1:00PM start</b>	<b>Part A – Formal</b>	• Health and Well Being Strategy – update on the action plan.	HR& OD Manager
		• Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Approval of Final Report	Scrutiny & Elections Officer
		• Work Programme 2018/19	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	• Review Work – Agreement of Scope	Scrutiny & Elections Officer
<b>7<sup>th</sup> September 2018</b>  <b>*10:00AM start</b>	<b>Part A – Formal</b>	• Quarter 1 – Performance Update	Information, Engagement and Performance Manager
		• Anti-Social Behaviour Policy – Policy Review (subsequently postponed)	Joint Head of Housing & Community Safety/ Solicitor (Contentious Team Manager)
		• Corporate Enforcement Policy – Policy Review	Solicitor (Contentious Team Manager)
		• Work Programme 2018/19 (inc. Approval of Scope)	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	• Review Work	Scrutiny & Elections Officer
<b>5<sup>th</sup> October 2018</b> <b>*10:00AM start</b>	<b>Part A – Formal</b>	• Anti-Social Behaviour Policy – Policy Review	Joint Head of Housing & Community Safety/ Solicitor (Contentious Team Manager)
		• Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Executive Response	Scrutiny & Elections Officer
		• Work Programme 2018/19	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
2 <sup>nd</sup> November 2018  *10:00AM start	Part A – Formal	<ul style="list-style-type: none"> <li>Quarter 2 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
30 <sup>th</sup> November 2018  *10:00AM start	Part A – Formal	<ul style="list-style-type: none"> <li>Homelessness – Update on approach at BDC to meet new legislative duty</li> </ul>	Housing Needs Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny & Elections Officer
25 <sup>th</sup> January 2019  *10:00AM start	Part A – Formal	<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Preparation for Annual Review of the Community Safety Partnership.</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Review Work – Review of Authority’s Perception of Young People (Final Draft)</li> </ul>	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
<b><u>Extraordinary Meeting</u></b> <b>20<sup>th</sup> February 2019</b> <b>*11:30AM or close of Council whichever is the later</b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Review of Authority's Perception of Young People – Approval of Final Report</li> </ul>	Chair/Scrutiny & Elections Officer
<b>1<sup>st</sup> March 2019</b> <b>*1:00PM start</b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Quarter 3 – Performance Update</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Post-Scrutiny Monitoring: Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Interim Report</li> </ul>	Scrutiny & Elections Officer/ Environmental Health Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>CANCELLED</li> </ul>	Scrutiny & Elections Officer
<b>18<sup>th</sup> March 2019</b> <b>*10:00AM start</b>  <b><u>NOTE NEW DATE</u></b>	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Review of Authority's Perception of Young People – Executive Response</li> </ul>	Chair/Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Annual Review of Community Safety Partnership</li> </ul>	Housing Enforcement Manager & Community Safety Officer
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>CANCELLED</li> </ul>	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
26 <sup>th</sup> April 2019 *1:00PM start	Part A – Formal	<ul style="list-style-type: none"> <li>• Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>• CANCELLED</li> </ul>	Scrutiny & Elections Officer